

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE AGENDA

Friday 2nd November 2018 at 10am in the Council Chamber, The Arc, Clowne

Item No.	<u>PART A – FORMAL</u>	Page No.(s)
	<u>PART 1 OPEN ITEMS</u>	
1.	<u>Apologies for Absence</u>	
2.	<u>Urgent Items of Business</u> To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<u>Declarations of Interest</u> Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 2 nd November 2018.	3 to 8
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	9 to 15
6.	Homelessness – Update on the approach at Bolsover District Council to meet the new legislative duty.	
7.	Scrutiny Committee Work Programme 2018/19.	
	<u>PART B – INFORMAL</u>	
	The formal meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.	
8.	Review Work.	

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee held in the Council Chamber, the Arc, High Street, Clowne on Friday 2nd November 2018 at 1000 hours.

PRESENT:-

Members:-

Councillor S. Peake in the Chair

Councillors J.A. Clifton, Mrs P. Cooper, C.R. Moesby, T. Munro, P. Smith and K.F. Walker.

Officers J. Wilson (Scrutiny & Elections Officer), K. Drury (Information Engagement & Performance Manager)(to Minute No 0418) and A. Bluff (Governance Officer).

Also in attendance at the meeting was Councillor B.R. Murray-Carr (Portfolio Holder for Streetscene) and L. Robinson (Finance Assistant) observing.

0412. APOLOGIES

Apologies for absence were received on behalf of Councillors J.E. Bennett and T. Cannon.

0413. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0414. DECLARATIONS OF INTEREST

Minute Number	Councillor	Declaration
0417 (HO9)	C.R. Moesby	Non Significant, Non Statutory

0415. MINUTES – 5TH OCTOBER 2018

Moved by Councillor J. Clifton and seconded by Councillor K. Walker

RESOLVED that the Minutes of a Healthy, Safe, Clean and Green Communities Scrutiny Committee held on 5th October 2018 be approved as a correct record.

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0416. LIST OF KEY DECISIONS AND ITEMS TO BE CONSIDERED IN PRIVATE

Committee considered the List of Key Decisions and items to be considered in private document.

A Member suggested that a 'document direction' was needed to aid Members in relation to items which appeared on the List of Key Decisions as the List itself did not provide enough information to Members.

The Scrutiny & Elections Officer noted that the reports referred to in the List of Key Decisions and Items to be considered in private document were now available to all Members on their portals.

Moved by Councillor C.R Moesby and seconded by Councillor S. Peake
RESOLVED that the List of Key Decisions and Items to be considered in Private document be noted.

0417. CORPORATE PLAN TARGETS PERFORMANCE UPDATE – JULY TO SEPTEMBER 2019 (QUARTER 2 - 2018/19)

Committee considered a report which provided performance outturns for the period July 2018 to September 2018 in relation to Corporate Plan Targets under the Committee's remit of 'supporting our communities to be healthier, safer, cleaner and greener'.

17 targets sat under the Committee's remit. 8 targets were on track, 6 targets had been previously achieved and 1 target withdrawn. 1 target was flagged as an 'alert' as it was unlikely that it would achieve its intended outcome by March 2019.

With regard to targets H04 and H09, queries had been raised at the Scrutiny pre meeting by the Chair and Vice Chair and a response was circulated to the meeting as follows;

H 04 - Tackle childhood obesity through the delivery of a child focused health intervention programme to all Key Stage 2 year groups by the end of each academic year.

Are we able to find another source of funding to continue this work, even if it ran under another name? Members appreciate the achievement of the team in delivering this work.

Officer Response;

Leisure have secured funding for a school based physical activity programme, but this is not specific to tackling childhood obesity. The funding is from each school and comes from ring fenced monies from their PE & Sport Premium grants.

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The funding previously came from Public Health and was to deliver the specific programme, but unfortunately this was cut as part of their funding review.

Under the new programme the schools will advise what their requirements are. Leisure has developed a menu of exercises as part of their proposal. The focus is still on key stage 2 year groups.

A Member felt that tackling obesity in children should start before Key Stage 2 as children could show signs of obesity at Key Stage 1. He also queried what guidance Leisure Services would be providing to the schools and asked this to be investigated. The Information Engagement & Performance Manager advised the meeting that she would raise the Member's query with Leisure staff and report back to Committee.

H 09 - Achieve a combined recycling and composting rate of 49% by March 2019.

Members are not aware of any publicity over the use of the approved paper/corn starch bags for food waste recycling – is any planned?

Is it possible to extend the green bin collection for a longer period, to further extend food recycling?

How do you intend to realign the target for the new Plan? Members also query if this target was set too high in the first instance?

Where is the local MRF which receives BDC waste?

Are we currently being subject to any financial penalties for contamination in the red/green bins?

In relation to the attempt at trend comparison in the commentary, Members find the narrative confusing. The officer mentions comparison with of Q2 17/18 but no figure is given (in addition to no estimated figure for Q2 18/19). It is clear the Q1 18/19 actual was received after the original comment was submitted, but to keep the original reference to the estimate for Q1 as well makes the narrative confusing. They suggest it may have been better to compare Q1 17/17 and Q1 18/19 to look at the trend as there is 'actual' data for both of these.

Officer Response;

Derbyshire County Council (DCC) have given the Council the green light in allowing use of 'corn-starch' type bags in food waste (green bin) collections further to undertaking trials in the High Peak area. However, given their In-Vessel-Composting (IVC) operator concerns, they did not want a massive stepped introduction; rather, a graduated one! (They need to get the process right on site for producing the right quality of compost). Therefore, they asked that we do not undertake a direct promotion of this; instead, to do it subtly by way of advising customers who contact our Call Centres enquiring about food-waste caddy liners (Call Centre Scripts changed) and by way of our Community Recycling Promoters when undertaking educational (door-stepping) visits to resident households. We have also removed the reference from this year's calendars to being only able to use paper bagliner meeting EN13432. Calendars

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now advise the use of compostable bags meeting EN13432, as set out below and will undertake more direct promotion when DCC give us a green light.

What can I put in my green bin?

Yes please:

- ✓ Grass cuttings, flowers and weeds
- ✓ Leaves, hedge and plant clippings, prunings
- ✓ Left over fruit, salad, vegetable waste, egg shells
- ✓ Cooked food leftovers - bread, pastries, pasta, meat fish (raw and cooked - including bones) plate scrapings, tea bags and coffee grounds

Food can be placed in biodegradable food bags manufactured to the British Standard EN13432 only. (No retail carrier bags)

During green bin suspension weeks, please place food waste in your black bin.

No thanks:

- ✗ Cardboard boxes and card packaging - these go in your burgundy bin (see overleaf)
- ✗ Wallpaper and wrapping paper
- ✗ Waxed packaging - such as juice cartons. These go in your burgundy bin
- ✗ Stone, rubble, soil or turf
- ✗ Dog and cat waste
- ✗ Disposable nappies
- ✗ Plastic (see list) these go in your burgundy bin
- ✗ All TYPES of bin liners, carrier bags, packaging, foil or polystyrene
- ✗ Bottles, cans & papers - these go in your burgundy bin
- ✗ Timber or plywood
- ✗ Ashes

Please do not contaminate your green bin with unsuitable waste as we will be unable to collect it.

Further advice and guidance is also available via our website: www.bolsover.gov.uk

**ENQUIRIES & QUERIES PLEASE CALL
01246 242424**

The Council is currently involved in a Derbyshire wide piece of work looking at how to increase organic (food/garden) waste diversion from residual (black bin) to organic (green bin) waste stream; in particular, if the UK adopts the EU Circular Economy to make separate food waste collections mandatory by 2023, we will have to consider either separate collection arrangements (i.e. increased staff/vehicles) or continue co-mingling garden and food-waste in green bins collected 12 months per year. However, at this time 92% of organic waste is collected between March\November each year and it is not an effective use of resources to collect the remaining 8% by way of expending 25% of waste collection resource.

The targets were set in line with the Revised Waste Framework Directive (rWFD) and we relied on the Arkwright In-Vessel-Composting (IVC) driving food waste diversion when it opened. However, delays in its opening (Planning Appeal) and inability to use corn-starch bags, stifled anticipated organic/food-waste diversion and targets being met. The Circular Economy (if adopted by the UK) will require 65% municipal waste recycling by 2030 and the Derbyshire wide piece of work being undertaken will consider how this may be achieved. It is anticipated proposals will be developed from mid-2019 and inform the new Corporate Plan.

The local MRF is at Alfreton (HG Martins facility at Coates Park).

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The new burgundy bin contract was reviewed at time of tender to address contamination costs under the former contract and we have arrangements in place (education\recycling promoters) to manage this. With regard to green bins, we have very clean\good quality inputs to the Arkwright IVC and this is achieved by our in-house collection staff who assist in monitoring contamination at the kerbside.

Performance data

Due to the time lags in receiving qualified figures, an estimate is provided each quarter based on the actual figure for the same period the previous financial year. In addition the actual figure for the previous quarter is also provided at the bottom of the commentary to ensure that Members receive this information.

Taking on board the comments made, we could simplify the presentation of this data as follows:

Q2 – 46.2% Estimate based on Q2 2017/18 Actual outturn.

Trend data – Q1 Actuals

2018/19	47.7%	4668 tonnes
2017/18	46.9%	4335 tonnes

A Member raised concerns with regard to the information relating to the Circular Economy, (if adopted by the UK), which would require 65% municipal waste recycling by 2030 and suggested that milestones should be set against the target so Members could see what would happen to achieve the target.

A Member queried if there was anything written into the Council's tenancy agreements on how waste is sorted out into bins. The Chair suggested that this be raised with the Head of Housing.

The Portfolio Holder for Streetscene advised the meeting that this year, the Green Bin waste collection service had been extended from November until 4th December 2018 and this had been advertised in the Council's In Touch newspaper which was delivered to every household in the District.

A Member noted that biodegradable bin liners did not seem to appear in supermarkets and were not readily accessible.

A discussion took place regarding the availability of corn starch bags to residents. It was confirmed that these were readily available in local supermarkets including Wilkos. A Member felt that a corporate response was needed from the retail industry and the Council could negotiate with the large suppliers regarding corn starch bags.

H 10 - Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).

A Member queried what evidence was available regarding the 97% of streets meeting the target standard as alluded to in the report. The Scrutiny & Elections Officer agreed to follow this information up and report back to Committee.

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H 11 - Sustain standards of dog fouling cleanliness to ensure 98% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS).

Members queried if the same areas/streets were being analysed each quarter for the Performance Indicator. The Scrutiny & Elections Officer agreed to follow up this information and advise Members at the next meeting.

H 12 - Annually undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering or fly tipping.

A Member queried if any of the fixed penalty notices referred to in the report had been paid. The Scrutiny & Elections Officer agreed to follow up this information and advise Members at the next meeting.

A Member also queried how the Corporate Plan Targets had been set in general. Through other work they were aware of the use of trend data to monitor performance and queried if this approach was being used by BDC; particularly where performance was nearing the maximum level and it was proving difficult to stretch the target further. They suggested this could be a useful approach when considering Targets for the new Corporate Plan. The Scrutiny & Elections Officer agreed to raise the issue with relevant officers.

Moved by Councillor S. Peake and seconded by Councillor C.R. Moesby
RESOLVED that the report be noted.

The Information Engagement & Performance Manager left the meeting.

0418. SCRUTINY COMMITTEE WORK PROGRAMME 2018/19

Committee considered their Work Programme 2018/19.

Members were reminded that due to the Purdah period in 2019, the scheduled meeting date of the Committee would be changed from Friday 29th March 2019 to Friday 22nd March 2019. A formal letter would be sent to Members regarding this.

The meeting concluded at 1100 hours.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 2nd November 2018

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance, Solicitor to the Council & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk. The list can also be accessed from the Council’s website at www.bolsover.gov.uk.

The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader
Councillor M. Dooley
Councillor S.W. Fritchley
Councillor H.J. Gilmour
Councillor D. McGregor – Deputy Leader
Councillor B.R. Murray-Carr
Councillor M.J. Ritchie
Councillor B. Watson

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Council Chamber at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended in Part 2 and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions. In these Rules a “Key Decision” means an Executive decision, which is likely:

(1) **REVENUE**

- (a) Results in the Council making Revenue Savings of £75,000 or more; or
- (b) Results in the Council incurring Revenue Expenditure of £75,000 or more

(2) **CAPITAL**

- (a) Results in the Council making Capital Income of £150,000 or more; or
- (b) Results in the Council incurring Capital Expenditure of £150,000 or more

(3) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that revenue income or expenditure of £75,000 or more and capital income or expenditure of £150,000 or more is significant.

The dates for meetings of Executive for 2018/19 are as follows:

2018 – 5th November
3rd December

2019 - 7th January
18th February
4th March
1st April

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Medium Term Financial Plan	Executive	5 th November 2018	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraph 3
Medium Term Financial Plan	Executive	5 th November 2018	Report of Councillor B. Watson - Portfolio Holder for Finance & Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Open
Management of Corporate Debt – Write off of outstanding amounts	Executive	5 th November 2018	Report of Cllr B. Watson – Portfolio Holder for Finance and Resources and Sustainable Energy	Joint Head of Finance and Resources	Yes – involves revenue income or expenditure of £75,000 or more and/or capital income or expenditure of £150,000 or more.	Exempt – Paragraphs 1, 2 & 3

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Safe and Warm Works to Hides Green and Hilltop, Bolsover	Executive	5 th November 2018	Report of Cllr H Gilmour – Portfolio Holder for Housing and Community Safety	Joint Head of Housing and Community Safety	Yes	Open
The provision of facilities management services to Bolsover and North East Derbyshire District Council	Executive	3 rd December 2018	Report of Cllr J Ritchie – Portfolio Holder for Property and Commercial Services	Joint Head of Property and Commercial Services	Yes	Open
Partnership Bi-Annual Report April – September 2018	Executive	3 rd December 2018	Report of Cllr M Dooley – Portfolio Holder for Partnership and Transformation	Joint Head of Partnership and Transformation	Yes	Open
Staffing Review in Chief Executive's and Partnership Team	Executive	3 rd December 2018	Report of Cllr M Dooley – Portfolio Holder for Partnership and Transformation	Joint Head of Partnership and Transformation	Yes	Exempt – Paragraph 3

Matter in respect of which a decision will be taken	Decision Maker	Date of Decision	Documents to be considered	Contact Officer	Is this decision a Key Decision?	Is this key decision to be heard in public or private session
Safe and Warm Works to Queens Court, Creswell	Executive	7 th January 2019	Report of Cllr J Ritchie – Portfolio Holder for Property and Commercial Services	Joint Head of Property and Commercial Services	Yes	Open

SCHEDULE

SCHEDULE 12A

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
 2. Information which is likely to reveal the identity of an individual.
 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
 4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
 5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
 6. Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an order or direction under any enactment.
 7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
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Bolsover District Council

Healthy, Safe, Clean & Green Communities Scrutiny Committee

30th November 2018

<p>Scrutiny Committee Work Programme 2018/19</p>

Report of the Scrutiny & Elections Officer

This report is public

Purpose of the Report

- To provide members of the Scrutiny Committee with an overview of the meeting programme of the Committee for 2018/19.

1 Report Details

- 1.1 The main purpose of the report is to inform members of the meeting programme for the year 2018/19 and planned agenda items (Appendix 1).
- 1.2 This programme may be subject to change should additional reports/presentations be required, or if items need to be re-arranged for alternative dates.
- 1.3 Review Scopes will be agreed within Informal Session in advance of the designated meeting for Member approval to ensure that there is sufficient time to gather the information required by Members and to enable forward planning of questions.
- 1.4 Members may raise queries about the programme at the meeting or at any time with the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 1.5 Members should note the addition of an Extraordinary meeting on the 20th February 2018 at 11:30am (or close of Council whichever the later). This will allow completion of the Committee's review work prior to elections due to take place in May 2019.

2 Conclusions and Reasons for Recommendation

- 2.1 This report sets the formal Committee Work Programme for 2018/19 and the issues identified for review.
- 2.2 The Scrutiny Programme enables challenge to service delivery both internally and externally across all the Corporate Plan Ambitions.

- 2.3 Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.
- 2.4 Committee is required to formally approve review scopes in advance of commencing a review.

3 Consultation and Equality Impact

- 3.1 All Scrutiny Committees are committed to equality and diversity in undertaking their statutory responsibilities and ensure equalities are considered as part of all Reviews. The selection criteria when submitting a topic, specifically asks members to identify where the topic suggested affects particular population groups or geographies.
- 3.2 The Council has a statutory duty under s.149 Equality Act 2010 to have due regard to the need to advance equality of opportunity and to eliminate discrimination.
- 3.3 As part of the scoping of Reviews, consideration is given to any consultation that could support the evidence gathering process.

4 Alternative Options and Reasons for Rejection

- 4.1 There is no option to reject the report as Part 3.6(2) of the Council's Constitution requires each Scrutiny Committee to set an annual work plan.

5 Implications

5.1 Finance and Risk Implications

- 5.1.1 None from this report.

5.2 Legal Implications including Data Protection

- 5.2.1 In carrying out scrutiny reviews the Council is exercising its scrutiny powers as laid out in s.21 of the Local Government Act 2000 and subsequent legislation which added/amended these powers e.g. the Local Government and Public Involvement in Health Act 2007.

5.3 Human Resources Implications

- 5.3.1 None from this report.

6 Recommendations

- 6.1 That Members note this report and the Programme attached at Appendix 1. All Members are advised to contact the Scrutiny & Elections Officer should they have any queries regarding future meetings.
- 6.2 That Members note the Extraordinary meeting in their diaries.

7 Decision Information

<p>Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds:</p> <p><i>BDC: Revenue - £75,000 <input type="checkbox"/></i> <i>Capital - £150,000 <input type="checkbox"/></i></p> <p><i>NEDDC: Revenue - £100,000 <input type="checkbox"/></i> <i>Capital - £250,000 <input type="checkbox"/></i></p> <p><input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i></p>	No
<p>Is the decision subject to Call-In? (Only Key Decisions are subject to Call-In)</p>	No
<p>Has the relevant Portfolio Holder been informed</p>	N/A
<p>District Wards Affected</p>	All
<p>Links to Corporate Plan priorities or Policy Framework</p>	All

8 Document Information

Appendix No	Title
1.	Work Programme 2018/19
<p>Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)</p>	
<p>Previous versions of the Committee Work Programme.</p>	
Report Author	Contact Number
Joanne Wilson, Scrutiny & Elections Officer	2385

Report Reference –

Healthy, Safe, Clean and Green Communities Scrutiny Committee

Work Programme 2018/19

Vision: To enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District

Corporate Aim: Supporting our Communities to be Healthier, Safer, Cleaner and Greener

Performance Review	Policy Development	Policy/Strategy Programme Monitoring	Review Work	Call-In/Review of Executive Decisions	Petition

Date of Meeting	Items for Agenda		Lead Officer
1st June 2018 *1:00PM start	Part A – Formal	<ul style="list-style-type: none"> Agreement of Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Scoping of Review Work 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District –Final Draft Report 	Scrutiny & Elections Officer
29th June 2018 *2:00PM start	Part A – Formal	<ul style="list-style-type: none"> Licensing Act – Statement of Licensing Policy 2019-2024: Policy Review 	Licensing Team Leader/ Solicitor (Contentious Team Manager)
		<ul style="list-style-type: none"> Gambling Act – Statement of Principles 2019-2022: Policy Review 	Solicitor (Contentious Team Manager)
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work – Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Final Draft Report 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Training Session – Analysis/Evidence Interpretation Skills 	Monitoring Officer/Legal Team

Date of Meeting	Items for Agenda		Lead Officer
27th July 2018 *1:00PM start	Part A – Formal	<ul style="list-style-type: none"> Health and Well Being Strategy – update on the action plan. 	HR& OD Manager
		<ul style="list-style-type: none"> Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Approval of Final Report 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work – Agreement of Scope 	Scrutiny & Elections Officer
7th September 2018 *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> Quarter 1 – Performance Update 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Anti-Social Behaviour Policy – Policy Review (subsequently postponed) 	Joint Head of Housing & Community Safety/ Solicitor (Contentious Team Manager)
		<ul style="list-style-type: none"> Corporate Enforcement Policy – Policy Review 	Solicitor (Contentious Team Manager)
		<ul style="list-style-type: none"> Work Programme 2018/19 (inc. Approval of Scope) 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
5th October 2018 *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> Anti-Social Behaviour Policy – Policy Review 	Joint Head of Housing & Community Safety/ Solicitor (Contentious Team Manager)
		<ul style="list-style-type: none"> Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Executive Response 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
2nd November 2018 *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> Quarter 2 – Performance Update 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
30th November 2018 *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> Homelessness – Update on approach at BDC to meet new legislative duty 	Housing Needs Manager
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Review Work 	Scrutiny & Elections Officer
25th January 2019 *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> Preparation for Annual Review of the Community Safety Partnership. 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> Review Work – Review of Authority’s Perception of Young People (Final Draft) 	Scrutiny & Elections Officer
<u>Extraordinary Meeting</u> 20th February 2019 *11:30AM or close of Council whichever is the later	Part A – Formal	<ul style="list-style-type: none"> Review of Authority’s Perception of Young People – Approval of Final Report 	Scrutiny & Elections Officer
1st March 2019 *1:00PM start	Part A – Formal	<ul style="list-style-type: none"> Quarter 3 – Performance Update 	Information, Engagement and Performance Manager
		<ul style="list-style-type: none"> Work Programme 2018/19 	Scrutiny & Elections Officer

Date of Meeting	Items for Agenda		Lead Officer
	Part B – Informal	<ul style="list-style-type: none"> • Review Work 	Scrutiny & Elections Officer
22nd March 2019 *10:00AM start	Part A – Formal	<ul style="list-style-type: none"> • Annual Review of Community Safety Partnership 	Housing Enforcement Manager & Community Safety Officer
		<ul style="list-style-type: none"> • Post-Scrutiny Monitoring: Review of Enforcement action undertaken by Bolsover District Council to improve the quality of the environment across the District – Interim Report 	Scrutiny & Elections Officer
		<ul style="list-style-type: none"> • Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> • Review Work 	Scrutiny & Elections Officer
26th April 2019 *1:00PM start	Part A – Formal	<ul style="list-style-type: none"> • Work Programme 2018/19 	Scrutiny & Elections Officer
	Part B – Informal	<ul style="list-style-type: none"> • Review Work 	Scrutiny & Elections Officer